

**BEACON HILL WATER & SEWER DISTRICT**  
**2017 & 2018 MAINTENANCE & OPERATIONS BUDGET**

GL Account Number	Account Description	2017 Sewer Budget	2018 Sewer Budget	2017 Water Budget	2018 Water Budget	2017 Sewer & Water Budget Combined	2018 Sewer & Water Budget Combined
<b>BEGINNING BALANCES</b>							
11110101	Heritage Bank-Maintenance Funds	950,000	950,000	1,200,000	1,200,000	2,150,000	2,150,000
11110103	LGIP-Maintenance Funds	472,250	474,600	145,400	146,200	617,650	620,800
	Total Balances	1,422,250	1,424,600	1,345,400	1,346,200	2,767,650	2,770,800
<b>REVENUES</b>							
34380400	Water Adjustment			100	100	100	100
34380401	Retail Sales			1,000	1,000	1,000	1,000
34380402	Utility Service Revenue	1,902,000	1,911,800	2,321,500	2,415,800	4,223,500	4,327,600
35900400	Delinquent Account Penalty	17,000	17,000	32,000	32,000	49,000	49,000
36110400	Interest Income-LGIP (Sewer Fund 01 Water Fund 02)	2,365	2,375	730	735	3,095	3,110
36110403	Interest Income-Other	10	10	15	15	25	25
36140405	Interest Income-Liens	1,000	1,000	2,000	2,000	3,000	3,000
36250400	Lease Revenue (PLU)			3,400	3,480	3,400	3,480
36290400	Lien Recording & Admin Fee	1,500	1,500	3,200	3,200	4,700	4,700
36290401	Fireflow Requests			250	250	250	250
36290402	Letter of Availability			250	250	250	250
36290403	Backflow Testing			7,000	7,000	7,000	7,000
36290404	After Hours Call Out			300	300	300	300
36290405	Final Notice Fee	6,000	6,000	14,000	14,000	20,000	20,000
36290406	Account Change/Setup Fee			6,300	6,300	6,300	6,300
36290407	Title Co Payoff Quote			3,000	3,000	3,000	3,000
36290408	Water Reconnection Fee			13,000	13,000	13,000	13,000
36290410	NSF/Returned Item Fee			475	475	475	475
36290411	Meter Install/Removal fees			125	125	125	125
36290412	Hydrant Meter Connection Charge			100	100	100	100
36290413	Tampering w/District Facilities			1,200	1,200	1,200	1,200
36290414	Sewer Permit	1,500	1,500			1,500	1,500
36290415	Inspection/Reinspection of Capped Line	30	30			30	30
36290416	Local Facilities Charges	1,000	1,000	4,000	4,000	5,000	5,000
36700400	Grant Revenue-Wellness Program	650	650	850	850	1,500	1,500
36910000	Sale of Scrap & Junk	20	20	500	500	520	520
36991400	Catlin St/3rd Ave Sewerline	400	400			400	400
36991400	Miscellaneous Operating	1,500	1,500	6,500	6,500	8,000	8,000

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36992400	Miscellaneous Non-Operating	2,500	2,500	750	750	3,250	3,250
37200000	Insurance Recoveries (Net)	400	400	600	600	1,000	1,000
	<b>Subtotal Revenue</b>	<b>1,937,875</b>	<b>1,947,685</b>	<b>2,423,145</b>	<b>2,517,530</b>	<b>4,361,020</b>	<b>4,465,215</b>
	<b>GENERAL EXPENSES</b>						
53810500	Labor-Billing & Collecting	26,600	27,100	35,200	36,000	61,800	63,100
53810501	Labor-Commissioners	2,400	2,400	3,200	3,200	5,600	5,600
53810502	Labor-Customer Service	24,500	25,000	32,500	33,100	57,000	58,100
53810503	Labor-General Manager	55,600	56,700	73,700	75,200	129,300	131,900
53810504	Labor-Accounting	32,700	33,400	43,400	44,200	76,100	77,600
53810505	Labor- System Maintenance (40/60)	158,200	162,700	237,200	243,900	395,400	406,600
53820500	Employer PERS	34,700	35,500	45,900	47,100	80,600	82,600
53820501	Employer Health & Dental Insurance	61,500	65,000	80,900	85,000	142,400	150,000
53820503	Employer SSI & Medicare	19,600	20,000	26,000	26,600	45,600	46,600
53820504	Employer Life & ADD	1,400	1,400	1,900	1,900	3,300	3,300
53820505	Employer L&I Insurance & Fees	3,600	3,600	4,800	4,800	8,400	8,400
53820506	Employer Unemployment Ins	2,100	2,200	2,800	3,000	4,900	5,200
53830501	Supplies (Office)	1,500	1,500	2,000	2,000	3,500	3,500
53830502	Clothing Allowance	800	800	1,200	1,200	2,000	2,000
53830503	Shop Expenses	600	600	800	800	1,400	1,400
53830504	Small Tools & Minor Equipment	4,300	4,300	5,700	5,700	10,000	10,000
53840502	Easement Expense	25	25	50	50	75	75
53840503	Newsletters	3,000	3,000	4,000	4,000	7,000	7,000
53840504	Dues & Memberships	3,000	3,000	3,000	3,000	6,000	6,000
53840505	Travel Expense (Meals & Lodging)	700	700	800	800	1,500	1,500
53840506	Mileage Reimbursement	800	800	1,000	1,000	1,800	1,800
53840507	Legal Services	10,000	10,000	15,000	15,000	25,000	25,000
53840508	Professional Services (2017-18: CPA 2500 43/57 2017: Rate Study 65000 25/75)	17,350	1,100	50,150	1,400	67,500	2,500
53840509	Education (Tuition/Exams)	3,700	3,700	5,000	5,000	8,700	8,700
53840510	Election Costs	1,200		1,400		2,600	0
53840511	Office & Shop Cleaning Supplies	3,000	3,000	4,000	4,000	7,000	7,000
53840512	Building Maintenance	2,000	2,000	2,000	2,000	4,000	4,000
53840513	Security	1,500	1,500	2,000	2,000	3,500	3,500
53840514	Phone (Land Line/Cell)	2,500	2,500	3,500	3,500	6,000	6,000

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53840515	Postage	1,300	1,300	1,700	1,700	3,000	3,000
53840516	Power (Office)	2,000	2,500	2,500	2,500	4,500	5,000
53840517	Other-Office	150	150	200	200	350	350
53840518	Recording Fees	1,300	1,300	2,000	2,000	3,300	3,300
53840520	Investment Fees	350	350	15	15	365	365
53840521	Banking Fees	17,000	17,000	20,000	20,000	37,000	37,000
53840522	Maintenance Agreements	17,000	17,000	24,000	24,000	41,000	41,000
53840523	Subscriptions & Publications	100	100	150	150	250	250
53840524	Billing & Collecting	17,000	17,000	23,000	23,000	40,000	40,000
53840525	Leak Adjustments			2,000	2,000	2,000	2,000
53840526	Wellness Program Expenses	1,500	1,500	2,000	2,000	3,500	3,500
53840527	Safety & Health	1,000	1,000	1,500	1,500	2,500	2,500
53840528	Computer Expenses	4,000	5,500	4,700	4,700	8,700	10,200
53840529	Garbage Service	850	850	1,100	1,100	1,950	1,950
53840530	Advertising	500	500	500	500	1,000	1,000
53840531	Copier Maintenance	875	875	1,200	1,200	2,075	2,075
53840532	Regulatory & Audit		6,500		8,500		15,000
53840533	Water Testing			9,500	9,500	9,500	9,500
53840536	Penalties	5	5	10	10	15	15
53840546	Insurance (WSRMP)	23,000	23,000	31,000	31,000	54,000	54,000
53840547	WA State B&O, Utilities & Excise Tax	39,000	40,000	111,000	115,000	150,000	155,000
53840548	Real Property Tax (Levy/Storm)	900	900	1,500	1,500	2,400	2,400
53840601	Engineering Services (District)	200	200	300	300	500	500
53840602	Certifications & Licenses	200	200	5,600	5,600	5,800	5,800
24140XXX & 59200500	PUD Loan - Principle & Interest			263,600		263,600	
59850010	Miscellaneous Non-Operating Expense	300	200	300	300	600	500
	<b>Subtotal General Expenses</b>	<b>607,405</b>	<b>611,455</b>	<b>1,198,475</b>	<b>913,725</b>	<b>1,805,880</b>	<b>1,525,180</b>
	<b>OPERATING EXPENSES</b>						
53830500	Wheeling/Water Consumption-MF RWTP			145,000	145,000	145,000	145,000
53830505	Wheeling Charges - Williams-Finney			8,500	8,500	8,500	8,500
53830506	Wheeling Charges - Cowlitz Gardens			5,500	5,500	5,500	5,500
53830507	Transportation-Fuel	8,000	8,000	6,000	6,000	14,000	14,000
53830508	Supplies-Line Ext & Repair	1,000	1,000	1,500	1,500	2,500	2,500

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53830509	Supplies-Manhole Rehabilitation	2,000	2,000			2,000	2,000
53830600	Excavation & Fill Material	2,000	2,000	3,000	3,000	5,000	5,000
53840500	Sewer Treatment Costs - TRRWA	755,000	770,000			755,000	770,000
53840538	Maintenance of Transportation Vehicles	5,000	5,000	5,000	5,000	10,000	10,000
53840539	Maintenance of Equipment (Vactor/Backhoe/Jetter)	6,000	6,000	7,000	7,000	13,000	13,000
53840541	Miscellaneous Operating Expense	500	500	500	500	1,000	1,000
53840542	Meter Reading			40,000	40,000	40,000	40,000
53840604	Maintenance of Grounds	1,500	1,500	2,000	2,000	3,500	3,500
53840605	Pumping Expense-Electric	14,000	14,000	32,000	32,000	46,000	46,000
53840606	Pumping Expense-Telemetry	5,000	5,000	5,000	5,000	10,000	10,000
53840607	Maintenance of Hydrants			5,000	5,000	5,000	5,000
53840608	Maintenance of Laterals	4,000	4,000	6,000	6,000	10,000	10,000
53840609	Maintenance of Mains	4,300	4,300	5,700	5,700	10,000	10,000
53840610	Maintenance of Meters			40,000	40,000	40,000	40,000
53840611	Maintenance of Pump Stations	4,000	4,000	12,000	12,000	16,000	16,000
53840612	Maintenance of Reservoirs			5,000	5,000	5,000	5,000
53840613	Maintenance of Specialty Valves			7,000	7,000	7,000	7,000
53840614	Maintenance of Wells			100	100	100	100
53840615	Locates	500	500	1,000	1,000	1,500	1,500
53840616	Road Permits	200	200	400	400	600	600
53840617	Backflow Inspection Expense			6,500	6,500	6,500	6,500
53840618	Catlin St/3rd Ave Sewerline Expense	1,000	1,000			1,000	1,000
53840619	Maintenance of General Infrastructure	10,000	10,000	10,000	10,000	20,000	20,000
59850010	Miscellaneous Non-Operating Expenses	100	100	100	100	200	200
	<b>Subtotal Operating Expenses</b>	<b>824,100</b>	<b>839,100</b>	<b>359,800</b>	<b>359,800</b>	<b>1,183,900</b>	<b>1,198,900</b>
<b>MAINTENANCE &amp; OPERATIONS BUDGET - BEGINNING BALANCES</b>							
		<b>1,422,250</b>	<b>1,424,600</b>	<b>1,345,400</b>	<b>1,346,200</b>	<b>2,767,650</b>	<b>2,770,800</b>
	<b>TOTAL REVENUES</b>	<b>1,937,875</b>	<b>1,947,685</b>	<b>2,423,145</b>	<b>2,517,530</b>	<b>4,361,020</b>	<b>4,465,215</b>
	<b>TOTAL EXPENDITURES</b>	<b>1,431,505</b>	<b>1,450,555</b>	<b>1,558,275</b>	<b>1,273,525</b>	<b>2,989,780</b>	<b>2,724,080</b>
	<b>ENDING BALANCES</b>	<b>1,928,620</b>	<b>1,921,730</b>	<b>2,210,270</b>	<b>2,590,205</b>	<b>4,138,890</b>	<b>4,511,935</b>